



Bourque Data Systems (BDS) offers a full range of affordable logistical services including rail fleet expediting and railcar repair and maintenance programs.



Building on the strength of our industry-leading software, in 2006 we introduced RAILTRAC[®] Maintenance Services (RMS), a full-service railcar repair and maintenance program. Utilizing RAILTRAC and RAILAcct, our team ensures that your maintenance program is managed properly, is cost effective and that it conforms to federal regulations and Maintenance Program Development standards. We keep all mechanical information updated in RAILTRAC[®] so reports are always current and accurate. Using RAILAcct[®], we review estimates and audit invoices, then properly allocate maintenance expenses for precise reporting.

Our RMS staff always finds ways to save our customers money. We always compare pricing, negotiate best rates and constantly look for ways to improve shop turnaround times. We also conduct regular conference calls with the shops to ensure an open-line of communication between all.

ADMINISTRATION SERVICES

The RMS Administrative Services team performs the general administrative tasks necessary to closely monitor and track railcar repair and maintenance activities. We work closely with your team to create a customized program that directly addresses your needs. We closely monitor shop performance and regularly perform AAR billing audits to ensure that shops follow correct billing standards. Our RMS Administrative Services team:

- Maintains all railcar mechanical data within RAILTRAC[®] and RAILAcct[®].
- Keeps you informed by generating daily, weekly and monthly reports.
- Negotiates shop hourly rates.
- Routes and tracks railcars to and from shops.
- Recommends and executes shop scheduling, repair and inspection programs.
- Monitors compliance requirements and arranges for shopping of railcars.
- Obtains, evaluates and approves shop estimates.
- Performs AAR billing audits.
- Validates repair invoices against estimates and verifies repair was performed properly.
- Evaluates running repairs to guard against inconsistent repair tasks.
- Analyzes maintenance costs and assist client with preparation of annual rail fleet maintenance budget.
- Maintains regulatory updates of UMLER and OT-5 filings and submits required documentation.
- Fields AAR Early Warning Letters.
- Provides disposition and depreciated value statements for railroad damaged/wrecked cars.
- Submits claims to railroads on damage cars.
- Oversees new car fabrication.
- Bids out cars for scrap, manages scrap process and updates customer's fleet.
- Performs fleet sizing analysis.
- Coordinates and follows up on mobile repairs.



RAILTRAC[®] Maintenance Services (RMS)

FIELD SERVICES

As an added value, we extend RMS to include field support. Our field services team:

- Submits daily reports and provides R1 oversight.
- Manages shop selection.
- Performs railcar inspections during and after repairs, and for fleet arrivals and releases.
- Coating inspection.
- Coordinate maintenance activity with mini shops and mobile units.
- Technical recommendations mini-specs and railcar maintenance spec guide. ??
- Shop inspections and audits to ensure shops are meeting DOT and regulatory requirements.
- Event investigation.
- Review of customer complaints to identify issues and recommend solutions.
- Lining recommendation and test runs with a lab.
- Special reports regarding railcar regulatory impact to customer's management.

For additional information and quote please contact Stacy Stavinoha at email stacys@railtrac.com or at telephone number 281.362.3850.



BDS Services Questionnaire

Do You Want A Quote?

In order to gauge BDS staffing levels for your account and to provide an accurate quote, please answer the questions below. Ballpark figures are fine. Please return questionnaire to Stacy Stavinoha via fax 281-362-8316 or email stacys@railtrac.com.

How Many In Your Fleet?

Tankcars	
Hoppers	
Distinct Fleets	
How many cars need to be regulatory shopped in the next 3 years?	
Users of RAILTRAC® and RAILAcct® (fleet management software)	
Users of YardMaster® (in-plant switching, loading, shipping software)	
Customer service personal who require daily shipment status updates	
Transportation personal who require daily shipment status updates	

How Many per Month?

Outbound shipments (includes to lease tracks)	
Inbound supplier cars	
Diversions and re-bills	
Transload to truck	
Shop moves	
Shipments to yourself	
Shipments to lease track for temporary loaded storage	
Night and weekend emergency	

How Many Origins, Where and Servicing Carrier?

City, State	RR		City, State	RR